

**CLAYOQUOT BIOSPHERE TRUST  
BOARD OF DIRECTORS MEETING  
Business Meeting  
WEDNESDAY, JANUARY 23, 2008  
7:00 p.m. – 9:00 p.m.  
Weight West Resort, Coho Room, Tofino, B.C.  
Minutes**

Present: Darcy Dobell, Jack Little, Gary Johnsen, Eric Russcher, Don McMillan, Nadine Crookes, Dan Edwards, Gregory Charleson

Regrets: Larry Baird, Clive Pemberton, Stephanie Hughes, Bruce Frank, Lorraine Cameron, Wilf Luedke, Marisa Bennet, Maureen Touchie, Diane St. Jacques, Kelly Johnsen, Denise Kowshoski

Staff: David Fraser, Jean Wylie

**The meeting convened at 7:00 p.m.**

Darcy welcomed all the Board Members and staff to the meeting and thanked the Board Members for their time, effort and commitment to CBT

**Consent Agenda:**

**Moved by Jack Little and seconded by Eric Russcher to approve the Consent Agenda**

Approved by Consensus

1. Minutes from the December 15, 2007 Board Meeting

**Moved by Eric Russcher and seconded by Don McMillan to accept the Minutes from the previous Board Meeting**

Approved by Consensus

2. Conference call Re: CBRA

David advised that he participated in a conference call on Friday Jan. 18/08 in regards to the preliminary planning of a Draft Agenda for the upcoming CBRA AGM to be held in Clayoquot Region this year. Jack Little and Larry Baird offered to participate in regards to the First Nations aspect of the event ensuring appropriate protocols are followed in regards to the cultural exchange. Events and activities for culture exchange will be scheduled in the agenda for the First Nations delegates of Lac St. Pierre Biosphere Reserve in Quebec and First Nations of the Coast Salish and Nuuchahnulth within the region to have an opportunity to learning of each others cultures.

3. Sharmalene Mendis-Millard, research and contract update

Sharmalene is presently engaged with her dissertation research on the Clayoquot and Redberry Lake Biospheres. She will contribute to analytic work on the core-priorities under a small contract with CBT. CBT has allocated \$5K for this year and another \$5K for next year to ensure the work is complete. The information gathered will contribute to the ten year report due to UNESCO in January 2010. David strongly encouraged that Directors meet with her and either share information and or learn of her research on other biospheres.

#### 4. Schedule of CBT events to review

It is imperative that the Board Members take part and engage in events and meeting within the area wherever and when ever possible. Understandably so, we all have busy schedules, however, in order for us to succeed in our short term and long term endeavors, we must all be visible and approachable with the region. These are busy times for all and the ExComm would appreciate Director's prompt response for ease of coordinating these events for the staff and all who are involved. Director's are invitated to participate in a Community Development Committee sponsored event through the Westcoast Community Resources Society.

#### Business Agenda:

#### 5. 2008-2010 Business Plan and Budget

The Board was be asked to review in detail the 2008-2010 Business Plan and Budget that was included in the Board Package that includes schedule of upcoming Board and Executive meetings. The document is subject to a few more changes including more detail on the three core priorities identified by the Board.

As well, David will be away in Spain for the next upcoming Board Meeting. It is therefore suggested that the next meeting be held in Tofino on Wednesday, February 27/08. The Board agreed to the change.

The E D hiring committee will meet on January 24<sup>th</sup> to finalize the ad for the recruitment process.

Environment Canada has discussed the possibility of offering a new interchange ed to provide a qualified staff member to conduct the regular scheduled reviews of; Policy and Procedures as well as a Budget review. The review will include an analysis of what is in place and provide any recommendations that may surface. This will be at no cost or expense to CBT at all. All costs and expenses will be covered in the new interchange agreement.

**Moved by Eric Russcher and seconded by Gary Johnsen to proceed with the required changes to the Business Plan.**

Approved by consensus.

**Moved by Don McMillan and seconded by Jack Little to approve budget as presented.**

Approved by consensus.

#### 6. Core Priorities

The Board reviewed the organization's core priorities developed to date and consider consultation options including Directors' consultations with their communities. The CBT will host an 'All Committees and Board Members' meeting and invite the public to join in and participate. David will facilitate this meeting to review the Board's intentions, solicit ideas and engage with and obtain support of the community members within the biosphere region. The meeting is scheduled for Wed. Feb. 20/08. A report on this event will be provided at the next Board Meeting.

#### 7. In camera

The Board discussed personnel legal matters.

Meeting adjourned at 8:55 p.m.

I hereby certify these minutes as correct  
Eric Russcher, CBT Secretary

*E. Russcher*