

MINUTES
CLAYOQUOT BIOSPHERE TRUST
BUSINESS MEETING
THURSDAY, NOVEMBER 5, 2009
6:30– 9:00 p.m.
UCLUELET SECONDARY SCHOOL BAND HALL
UCLUELET

In attendance: Don McMillan, Larry Baird, Gary Johnsen, Eric Russcher, Darcy Dobell (via conference call), Clive Pemberton, Violet Clark

Regrets: Dan Edwards, Simon Tom Sr. and Bruce Lucas

Ex-officio's: Lorraine Cameron and Kim Seward-Hannam

Staff: Curtis Cook, Rebecca Hurwitz and Jean Wylie

Meeting commenced at 6:40

Consent agenda:

1. **Minutes** from the September 17, 2009 Board of Directors Business Meeting.

Moved by Eric Russcher, seconded by Clive Pemberton to approve the Consent Agenda.

Approved by Consensus

Regular Meeting:

2. **Meeting Agenda**

Moved by Clive Pemberton, seconded by Stephanie Hughes to approve the Regular Meeting Agenda.

Approved by Consensus

3. **Reports**

a) **Executive Director**, Curtis reviewed his report provided in the package

b) **Executive Committee**, all items in most recent meeting, as well a copy of the Agenda and Minutes in board package, including moving Decembers, CoW Mtg.to Sat. Nov. 28th, TinWis Benefit Night, proceeds of sales comes back to CBT, * see Item 8. b)

c) **Treasurer/Investment Committee**, Curtis advised the 'Fund' is currently sitting at \$12.885 million as of the end of October – it has been slightly below \$13 million for the last two months.

d) **Secretary**, Eric advised that all is in order and has signed off the most recent Minutes.

e) **Report for Committees**, Curtis advised the committee's are starting up their next round of meetings this month and tentative for Jan 2010. Discretionary Funds are a must spend this year, no carry over. All committees are aware of the balance in their respective committee budgets as well, Rebecca is distributing an ad for the Committee Discretionary Funds and campaigning for submissions.

f) **Correspondence**, Curtis reviewed the 2 items of correspondence included in the package,

1) The Stellar Sea Lion Poster, produced by Wendy Szaniszlo with recognition to CBT as a funder and used for international conference, and, 2) a letter of appreciation received from Malcolm Drake, the recipient of the USS Scholarship for 2009.

Moved by Darcy Dobell, seconded by Larry Baird to approve Reports as presented.

Approved by Consensus.

4. **Board Appointment** – Bruce Lucas, Hesquiaht First Nation

Moved by Eric Russcher, seconded by Clive Pemberton to approve this appointment to the CBT Board of Directors.
Approved by Consensus.

Welcome Bruce.

5. **Nuu-chah-nulth Scholarship recipient**

Moved by Stephanie Hughes, seconded by Clive Pemberton to approve the 2009 Nuuchah-nulth scholarship, Janelle Louie of Ahousaht Nation.
Approved by Consensus.

6. **Presentation** by Kim Seward-Hannam – Parks Management Planning Process

Kim provided a very informative presentation on the slide show included in the board package.

Questions and discussion.

Kim confirmed that the Park operates with a "living plan," although it is a five year plan, many things can change with the geography, treaty processes, etc. so the Park needs to maintain flexibility within its planning. She also confirmed that the plan is reviewed each year.
Eric expressed appreciation for Kim and her expertise in appointment as well guidance and direction to the West Coast Aquatic Management Board.

7. **2010 Call for Projects**

Moved by Stephanie Hughes, seconded by Eric Russcher to establish the individual project funding limit of 8K as in the past. The application should also include wording that encourages submission of a variety of options for CBT to consider. This could lead to great partnering opportunities for large scale initiatives that could serve the region.
Approved by consensus.

8. a) **2010 Business Plan and Budget**

Planning and budgeting discussion – backgrounder prepared for Board of Directors

Recommend to bring these items forward in a draft plan form as Agenda items at our next scheduled Directors meeting, giving time for considerations and options.

b) **Next Directors Meeting**

Moved by Eric Russcher, seconded by Gary Johnsen to move the scheduled, December 10th CoW to Saturday, November 28 at the TinWis in line with their Benefit Night.

This meeting will be considered the CBT Christmas Dinner, Board & Staff plus a guest are invited for dinner, followed by the CoW Mtg. in the Muu-chin-ink Boardroom at 7:00 pm. Jean will make arrangements and provide a menu for pre-order options.

Approved by Consensus.

Meeting adjourned at 8:25

Staff was excused and Curtis was requested to return to the meeting following 'In Camera' discussion.

9. **In Camera** – Executive Director Performance Appraisal

E. Russcher

I hereby certify these minutes as correct.
Eric Russcher, CBT Secretary