

**DRAFT MINUTES
CLAYOQUOT BIOSPHERE TRUST
BUSINESS MEETING
SATURDAY, NOVEMBER 28, 2009
7:00– 9:00 p.m.
TIN WIS BOARDROOM
ESOWISTA**

In attendance: Don McMillan, Larry Baird, Gary Johnsen, Eric Russcher, Darcy Dobell, Violet Clark, Stephanie Hughes, John Platenius

Regrets: Dan Edwards, Simon Tom Sr., Bruce Lucas, Clive Pemberton, Lorraine Cameron and Kim Seward-Hannam

Staff: Curtis Cook

Meeting commenced at 7:30 p.m.

Consent agenda:

1. **Minutes** from the November 25, 2009 Board of Directors Business Meeting.

Moved by Eric Russcher, seconded by Darcy Dobell to approve the Consent Agenda.
Approved by Consensus

Regular Meeting:

2. **Meeting Agenda**

Moved by Gary Johnsen, seconded by Larry Baird to approve the Regular Meeting Agenda.
Approved by Consensus

3. **Reports**

- a) **Executive Director**, Curtis Cook provided a verbal report identifying the business plan and budget as the primary focus since the last meeting. He asked Stephanie Hughes to update the Directors on the recent successful community consultation in Hot Springs Cove for the purpose of the Hesquiaht Food Planning to Action Project. Curtis also participated in a recent Special Meeting of the CBRA Board regarding human resource issues and reminded the Directors of the new CBT office space and the relocation during December.
- b) **Executive Committee**, Don McMillan confirmed that all items for discussion at the Executive Committee level are covered in the upcoming meeting agenda.
- c) **Treasurer/Investment Committee**, Gary Johnsen advised that 'Fund' is currently sitting slightly above \$13 million as of late November – it continues to fluctuate up and down while gaining slightly every month for the last four months. Gary also reminded the Directors of both the Investment Committee meeting on December 8th as well as a meeting that he, Larry Baird and Curtis Cook will have with Paul Kluckner of Environment Canada on that same day.
- d) **Secretary**, Eric advised that all is in order and has signed off the most recent Minutes.
- e) **Report for Committees**, Curtis read Rebecca's report summarizing recent meetings of the Marine and Aquatic Committee and Terrestrial Committee, as well as funding recommendations they had made.
- f) **Correspondence**, Curtis mentioned 3 items of correspondence, including a sports team funding request, a request for a dance group that was received by a Director and a letter from Genus Capital Management regarding GST and Investment Management Fees. Curtis is following up on all of these communications.

Moved by Larry Baird, seconded by Darcy Dobell to approve Reports as presented.
Approved by Consensus.

4. 2010 Business Plan and Budget

Curtis reviewed the draft that was sent to the Directors on November 23rd and asked the Directors to specifically consider the Youth and the Biosphere initiative as well as the approach to Community Development (committee vs program). Stephanie Hughes indicated that any youth programs must take into consideration the potential school closure being discussed in the region. She also informed the Directors that the elementary school now has a student council which could be a good tool for engaging youth. Larry Baird inquired whether CBT had a definition of "youth" and recommended that CBT should be engaging youth at the Board table. John Platenius offered to speak with Sally at the Tofino District Recreation Department regarding potential youth initiatives.

Moved by Darcy Dobell, seconded by Eric Russcher to approve the 2010 Business Plan and Budget presented at the meeting.
Approved by Consensus.

5. Biosphere Centre Fundraising _ Discussion

Regarding the Biosphere Centre Core Priority, Gary Johnsen stated that while the CBT has come up with a solution for the Centre for the next couple of years, it is time to start thinking long-term for the Biosphere Centre as it was envisioned by the Society. The Board directed Curtis to provide "next steps" for the Directors to take on fundraising tasks associated with this Core Priority. The Directors also reaffirmed their commitment to the Core Priorities in terms of their personal involvement and support for fundraising.

Meeting adjourned at 9:05 p.m.