

Draft MINUTES

**CLAYOQUOT BIOSPHERE TRUST
BUSINESS MEETING**

THURSDAY, SEPTEMBER 17, 2009

11:00– 3:00

OPITSAHT, TLA-O-QUI-AHT FIRST NATION

In attendance: Don McMillan – Co Chair, Larry Baird – Co Chair, Gary Johnsen – Treasurer, Eric Russcher – Secretary, Violet Clark – Director, John Platenius – Alternate District of Tofino

Staff: Curtis Cook, Jessie Fletcher and Jean Wylie

Guests/presenters: Martha Thomas and Denise McLean

Meeting commenced at 11:07

Consent agenda:

1. Minutes from the June 18, 2009 Board of Directors Business Meeting.

Moved by Eric Russcher, seconded by John Platenius to approve the Consent Agenda. Approved by Consensus.

Regular Meeting:

2. Meeting Agenda

Moved by Eric Russcher, seconded by Violet Clark to approve the Regular Meeting Agenda, with one addition Item # 10 (b) Other Business, Martha Thomas brief presentation.

3. Reports

- a) Executive Director, provided in Board Package, recommended by the Board in regards to any fund raising will be at the Executive Director's discretion.
- b) Executive Committee, all items in past meeting as included in this Agenda.
- c) Treasurer/Investment Committee, the Trust is doing fine and is climbing back, slow but steady based on the market recovery. As of mid-September it's value was \$12.7 million.
- d) Secretary, all is in order, previous Board Minutes will be signed off today.
- e) Report for Committees, Jessie provided a brief of Committee expenditures to date.
- f) Correspondence, in package;

i) Letter to Chief Shawn Atleo, new National Chief.
Curtis sent a congratulatory letter and a request to meet with CBT Directors.

ii) Forestry Week, Public Awareness Event on Sat. Sept. 26, 10am – 1pm
Jean will set up an information table, Larry, Gary and Eric will be in attendance and stop by table.

Moved by Gary Johnsen, seconded by Eric Russcher to approve the Reports as presented. Approved by Consensus.

4. Canada Revenue Agency – Charitable Status Reinstated

Round table, all feed back was excellent. This will assist with funding requests in a big way, opening new and broader opportunities.

5. Cypre River Monitoring Station – update, provided by Jessie Fletcher.

Recommendation: see if there is another interest group to take it over. Act on in March to have it removed by summertime.

6. 2010 Call for Projects

a) *Board decision on holding a Call for Projects in the New Year*

Decision: Hold the Call for Funding at a reduced amount of \$50k.

b) *“Make it Happen” request letter from Celina Tuttle*

Recommendation: The proponent resubmit project with a Band Council Resolution (BCR) to support the project or, without BCR return the funds.

7. Proposed lease of 316 Main Street

Curtis reviewed the Brief prepared for Board of Directors.

Recommendation: Curtis to continue discussions the Ucluth Development Corporation as well as prepare an estimate of annual expenses for the new office. Directors will be available via email for input to expedite process.

8. Visit from Pimachiowin Aki delegation

Curtis reviewed Brief prepared for Board of Directors, Jean provided an update on recent confirmations/communications with their representative. The project is gaining very good momentum from the communities all around. Invitations were sent out and venues set.

9. 2010 Business Plan and Budget

Planning and budgeting discussion – Curtis reviewed the brief prepared for Board of Directors. We should come out under budget by year end and will operate on conservative budget for 2010, as planned.

10. a) 2009 CBT/Genus Scholarship for USS Student

Jessie reviewed the *Brief prepared for Directors*. File is in order, payments out on time. Appears Josh Charleson may not be returning to school in fall, Will clarify and bring forward to the Board once we hear back from Josh in regards to his intention.

Moved by Gary Johnsen, seconded by Violet Clark to approved staff recommendation on USS recipient, as well as, the new revised ‘Advisory Committees Terms of Reference, included in the package.

b) Other Business – Brief on Reiki by Martha Thomas & Denise McLean

Martha spoke on the work she has been doing with the First Nations communities of Tla-o-qui-aht and Ahousaht. The program she delivers has been received very well by the communities. They offer Reiki sessions, training on how to and train to do. The communities have expressed an interest in continuing sessions and will be contacting the CBT to assist in some form of funding for the betterment of the communities.

Co Chair, Don McMillan addressed guests to determine if there were any ‘Questions from the public’.

No questions, all was covered off in the presentation.

Moved by Eric Russcher, seconded by Gary Johnsen to adjourn.

Meeting adjourned @ 2:10 p.m.

11. In Camera - Staffing for 2010

Brief prepared for Board of Directors