

DRAFT Minutes
CLAYOQUOT BIOSPHERE TRUST
BOARD OF DIRECTORS MEETING
Committee of Whole
THURSDAY, February 19, 2009
6:00 pm – 9:00 pm
Ucluelet Secondary School, Bandroom, Ucluelet, BC

In Attendance: Darcy Dobell, Larry Baird, Gary Johnsen, Eric Russcher, Clive Pemberton, Violet Clark and Dan Edwards

Staff: Curtis Cook, Jessie Fletcher and Jean Wylie

Meeting commenced at 6:05 p.m.

Co-Chair Darcy Dobell, opened the meeting by expressing thank you to the Directors for volunteering of their time to attend the meeting.

Consent agenda:

1. **Minutes from the January 28, 2008 Board of Directors Business Meeting.**

***Moved by Eric Russcher, seconded by Clive Pemberton to approve the Consent Agenda.
Approved by Consensus.***

Regular Meeting:

2. **Meeting Agenda**

***Moved by Gary Johnsen, seconded by Violet Clark to approve the Regular Meeting Agenda.
Approved by Consensus.***

3. **Reports**

- a) Executive Director, Curtis presented his report, with one additional item: the UCFI event on Sun March 1, 2009 UAC Hall 12:00 – 3:00 p.m. He suggested that any Directors who are available/interested to attend.
- b) Executive Committee, Darcy advised that all items on the most recent Executive Committee meeting are included in this Agenda.
- c) Treasurer/Investment Committee, Gary reminded Directors of Genus recommendations back in November, 2008. Genus recommended maintaining a steady course while acknowledging that the fund will fluctuate. Genus predicted the early stages of recovery by 2010 if not year-end 2009. Overall the loss in CBT's fund is relative to other investors' losses.
- d) Secretary, Eric Russcher advised that he has signed off on all previously approved Minutes, all is in order.
- e) Report for Committees, Jessie provided a brief of the Committees' status; Terrestrial is working on a mapping exercise for the Tofino area, Marine and Aquatic is working on drafting correspondence to government bodies in relation to funding assistance for salmon enhancement/recovery initiatives, Education is looking at a school initiative for outreach, to include more interaction and relationship building within the region.

f) Correspondence, received from Carol-Anne Hilton of Hesquiaht First Nation. A copy of email communication was distributed. **Moved by Clive Pemberton, seconded by Eric Russcher to have Curtis to draft correspondence in response to the email on behalf of the Board. Copy to; Chief Joe Tom, Carol-Anne Hilton and Band Administrator, Cecil Sabbas. Share that the project is supported in principle, however, it is not feasible for CBT to support at this time. Request to meet with proponents and review possibilities we can assist with acquiring adequate funding.**

Moved by Clive Pemberton, seconded by Eric Russcher to receive the reports as presented.

Approved by Consensus.

4. Ahousaht Mould Issue

Brought forward from January 28 meeting. Board Direction/decision required on response to Ahousaht and level of engagement.

Moved by Larry Baird, seconded by Violet Clark to have Curtis draft correspondence in support of Ahousaht First Nation concern with mould. Determine with Nation to whom they would like the letter sent and when. The Directors acknowledge the unfortunate reality that mould is prevalent in many geographic areas; however, solutions for addressing reside with the communities and is not the mandate of CBT.

5. Community Development

Brought forward from January 28 meeting to discuss changes for 2009 from an economic development perspective

Decision: to bring forward to the next Board Meeting, ensure we have Don's concerns table. From a staffing perspective do not foresee any issue with the dis-banning of the committee.

6. UNESCO 10-year review

Board members required for the Review Team (2 or 3)

Darcy Dobell, Clive Pemberton and Gary Johnsen will be available to assist with the Review process. As well, Darcy will field other directors via email and welcome others to participate.

7. CBT Scholarship Policy and Correspondence from Hooksum Outdoor School

Discussion on Executive Committee recommendation for staff to draft a comprehensive scholarship policy

Moved by Clive Pemberton, seconded by Dan Edwards to have staff draft a comprehensive Scholarship Policy. The policy should include non-academic programs and trades training opportunity. Once the draft is complete, bring it forward to the Board for a decision to implement.

The Board of Directors discussed the issues and funding request raised in Karen Charleson's letter dated February 15, 2009. They directed staff to determine if there is unused scholarship money from 2008 and if so, to apply it to Hooksum Outdoor School's request for a sponsorship for one local individual to take the Outdoor Leadership Training. Staff believe there is at least \$3000 and probably the full amount and will confirm the amount in early March.

Moved by Eric Russcher, seconded by Larry Baird to approve Hooksum Outdoor School Society's request for CBT sponsorship of one local individual to take part in the May 1-28, 2009 Outdoor Leadership Training.

8. Board Meetings and Directors' Availability

Darcy expressed concern regarding the lack of ability to meet quorum in the past few months and the effect it has on the day to day operations, time and energy of staff. Darcy reminded Directors to be respectful of confirmations provided to staff to attend and should an emergency arise, be certain to advise staff at the earliest of convenience. She also asked Directors to mark the scheduled dates in their calendars and if they cannot attend, to make arrangements with their alternates.

Moved by Clive Pemberton, seconded by Gary Johnsen to have Co-Chair Darcy Dobell conduct an informal review of Directors and the reasons of their inability to attend meetings. Directors are asked to consider ideas and suggestions that may improve the situation and bring all findings to the next Board meeting.

9, Committee Code of Conduct

Dan Edwards advised that at the recent Marine and Aquatic Committee meeting, Jan. 29/09 a concern was expressed, inferring First Nations Committee members were being removed from the committee process without just cause. Staff clarified that one First Nations Committee member voluntarily left the Committee to pursue a work opportunity, another attended one meeting under the influence of alcohol and has not since returned, and a third was removed from the Committee by the Board of Directors based on legal advice.

Should similar concerns or rumours arise in future meetings, staff and Directors are advised that the removal of a former Committee member was a private and legal matter between the individual and CBT and cannot and will not be discussed in any public meeting.

10. Marine and Aquatic Committee Draft Letter, RE: Salmon Enhancement efforts.

Dan advised that he has input to be included in the correspondence and will meet with Curtis to provide an overview of the history and framework that exists in the region. Dan will also work on a second draft of the letter on this basis. In general, the Directors expressed their approval for the Marine and Aquatic Committee's initiative and the proactive leadership it showed regarding salmon decline in the region.

11. In Camera

Regular Meeting convened at 8:35 p.m.