

**DRAFT MINUTES  
CLAYOQUOT BIOSPHERE TRUST  
BOARD OF DIRECTORS BUSINESS MEETING  
Wednesday, January 28, 2009  
6:00 pm – 9:00 pm  
NTC Blade Runners Office, 230 Main St, Tofino, BC**

**In attendance:** John Platenius, Dan Edwards, Don McMillan, Stephanie Hughes, April Charleson

**Regrets:** Darcy Dobell, Larry Baird, Gary Johnsen, Eric Russcher, Simon Tom Sr., Nick Thorpe, Kelly Johnsen, Marie Atleo

**Staff:** Curtis Cook, Jessie Fletcher and Jean Wylie

**Meeting commenced at 6:30 p.m.**

John Platenius served as Chair in absence of Darcy Dobell and Larry Baird. John opened the meeting by expressing appreciation for Directors for their commitment to CBT and making the time to attend the meetings. Also, a special mention of thank you to April Charleson for offering the use of their wonderful space. This also served as opportunity to network and be aware of another successful program that is operating in the area. A round of introductions was in order as there were a few guests; Emily Crawford, Nye Sullivan and Bob Hansen.

**Consent agenda:**

1. **Minutes from the December 17, 2008 Board of Directors Business Meeting.**

**Moved by Don McMillan seconded by Dan Edwards to approve the Consent Agenda.**

**Approved by Consensus**

*\* Included Simon Tom Sr. Larry Baird, Gary Johnsen and Clive Pemberton via conference call.*

**Regular Meeting:**

2. **Meeting Agenda**

**Moved by April Charleson seconded by Don McMillan to approve Meeting Agenda as presented.**

**Approved by Consensus**

*\* Included Simon Tom Sr. Larry Baird, Gary Johnsen and Clive Pemberton via conference call.*

3. **Reports**

- a) **Executive Director**, presented by Curtis Cook
- b) **Executive Committee**, presented by Don McMillan
- c) **Treasurer/Investment Committee**, Chair John Platenius confirmed the Genus Report was received from the Investment Firm and has been distributed. As well, this item will be tabled on the agenda for next Executive Committee.  
Discussion: There is concern of budget matching current spending. Curtis advised that the difference between budget and the actuals will be made up through fundraising and there is mention to that effect in the Draft Business Plan.
- d) **Secretary**, no report at this time.

e) **Committees Report**, presented by Jessie Fletcher

Discussion: Don McMillan expressed concern regarding the elimination of the Community Development Committee, would like this tabled as an agenda item for the next board meeting.

**f) Correspondence**

- i. PRAS invitation to attend event to share the results of their recent community consultation.
- ii. Ahousaht First Nation, housing mould issue.
- iii. Ucluelet Community Food Initiative

**Moved by Don McMillan, and seconded by Dan Edwards to approve the Reports as presented, with the exception of the AFN correspondence tabled at the next Board meeting.**

**Approved by Consensus.**

**4. Draft Business Plan and Budget 2009-2011**

Curtis provided a brief on the Draft Business Plan and Budget 2009-2011

**Moved by Don McMillan, seconded by Dan Edwards to approve the Draft Business Plan and Budget 2009-2011.**

**Approved by Consensus.**

*\* Included Simon Tom Sr. Larry Baird, Gary Johnsen and Clive Pemberton via conference call.*

**Discussion:** Directors completely support staff in the funding raising initiative efforts and commit to contribute in planning, participating and attending events wherever possible. The CBT has ambitious plans that will require a strong commitment by all in order to succeed. With the economic analysis results we can see what has worked in the past and grow on that. Directors offered to provide recommendations and contacts to Curtis for this initiative. Curtis will send an email to the Directors and communicate these discussions and initiate action. In light of the new budget, new program spending and government year-end, Don McMillan suggested that the CBT has a short time frame of two to three months, otherwise it will be following as opposed to leading. Don McMillan offered to initiate approach to the provincial government, as well. John Platenius will take steps to implement the CBT Youth Council. We need to be innovative in our approach for requests and take advantage of the recent 'budget'. If Directors are able to provide detail in regards to accessing funds that will get us to the front of the line, coordinate that and work with Curtis on contacts and ideas.

\*Note this is to serve as discussion purposes only and will tabled as an Agenda items at the next board meeting.

**5. Call for Projects Update**

Curtis advised there was a poll conducted to all Directors regarding the Call for Projects. No objections. As well as an update provided in regards to the *Strawberry Isle Marine Research Society Proposal*.

**Question:** have Opitsaht area members been contacted? Yes, all inclusive whoever has interest in contributing data on their sightings.

**Moved by Don McMillan, seconded by April Charleson to approve the Call for Projects as recommended.**

**Approved by Consensus**

**6. UNESCO 10-year review**

Board members required for the Review Team (2 or 3)

*\* Note: Table to next board meeting.*

**7. Ucluelet Healthy Foods Healthy Community Initiative request for \$3120 to implement survey and proposal.**

Supported by both staff and Directors to recommend approval.

**Moved by Don McMillan, seconded by April Charleson to approve implementation of the survey and proposal.**

**Approved by Consensus.**

**8. General Public**

Opportunity for questions and comments.

Emily Crawford shared that she is new to the area and would like to become active and contributing within the Clayoquot region. She advised that she was not aware of what CBT was about and is interesting in learning and getting involved. She expressed thanks and appreciation to the Directors for the opportunity to attend the meeting and learn more about Clayoquot Biosphere Trust..

\* Jessie Fletcher offered to follow up with Emily and review the Committee process and any other current initiatives that may be of interest.

**Moved by John Platenius to adjourn.**

Meeting adjourned at 7:35 p.m.