

**CLAYOQUOT BIOSPHERE TRUST
BUSINESS MEETING
DRAFT Minutes**

**Thursday, May 13, 2010
1:30 – 3:00 p.m.
Weigh West Marine Resort
Tofino, BC**

In attendance: Don McMillan, Gary Johnsen, Darcy Dobell, Violet Clark, Bill Irving, Stephanie Hughes, Curtis Dick and John Platenius
Regrets: Larry Baird, Eric Russcher, Simon Tom Sr., Bruce Lucas, Eugene Touchie, Kelly Johnsen and Marie Atleo
Ex-officio: Don Radford and Denise Koshowski
Staff attended: Curtis Cook, Rebecca Hurwitz, Jessie Fletcher and Jean Wylie
Guests: George Walkem, UNESCO – George (& wife Sally) Francis, Sharmalene Mendis-Millard, Maureen Reed and Colleen George, Keven Drews and Jen Dart

Meeting commenced at 1:35 p.m.

Consent agenda:

1. Minutes from the March 18, 2010 Board of Directors Business Meeting.

Moved by Don McMillan, seconded by John Platenius to approve the previous Minutes as presented.

Approved by Consensus

2. Meeting Agenda

Moved by Darcy Dobell, seconded by Gary Johnsen to approve the Consent Agenda with one addition, In-Camera at the end of the meeting.

Approved by Consensus.

Regular Meeting:

3. Reports

- a) Executive Director, Curtis Cook presented his operational update covering the period since the March 18 2010 meeting.
- b) Executive Committee, Gary Johnsen mentioned that all agenda items of previous Executive Committee meeting are covered in this agenda.
- c) Treasurer/Investment Committee, Gary Johnsen conformed that all relevant and current financial information was provided by Christina McLeod in her AGM report from Genus, as well as Greg Mollon in his AGM report on CBT's financial audit.
- d) Secretary, Eric Russcher was unable to attend this afternoon session, no report.
- e) Report from Community Coordinator, Rebecca Hurwitz provided a brief verbal report. She mentioned that the Marine & Aquatic Committee chose to host a 'mini-call for funding' with 50% of their discretionary funds, totaling \$5000.00. There were six applications and four were approved. As well the Education Committee has released funds for a Dementia Workshop and GIS Mapping Project. Additional information will be available from Rebecca and the CBT web page.
- f) Correspondence, four items to mention;
 - i) Parks Canada, request for \$10,000.00 (1 of 2 equal contributions approved by the Board in 2007) for Wickaninnish Interpretive Centre Retrofit;
 - ii) PRAS request for CBT's annual contribution to the summer festival;
 - iii) ACRD re-affirming commitment and interest in Board participation with an appointment will be made in the near future; and
 - iv) Canadian Geographic featured CBT in their on-line magazine.

Moved by Darcy Dobell, seconded by Stephanie Hughes to approve the Reports as presented.

Approved by Consensus

4. Directors' terms – Notices for appointment or re-appointment (as per AGM)
 - Don McMillan (2010) At Large
 - Dan Edwards (2009) At Large
 - Stephanie Hughes (2010) At Large Alternate
 - Hesquiaht First Nation Alternate
 - Alberni-Clayoquot Regional District Director and Alternate

Direction from Board: Curtis Cook will send out correspondence in regards to the vacancy in the At-Large position and request expressions of interest.

Moved by Don McMillan, seconded by Gary Johnsen to move this item to the next scheduled business meeting.

Approved by Consensus.

5. International Conference on Biological and Cultural Diversity
 - Larry Baird is presenting on behalf of the Biosphere and CBT in Montreal in June

In Larry's absence, Curtis Cook confirmed Larry Baird will be representing CBT at this upcoming Conference. Curtis will draft a PowerPoint presentation for Larry's review and delivery.

6. Monitoring Presentation – Mike Davis, Project Coordinator (Clayoquot), Ecotrust Canada

Mike Davis delivered his presentation which included a request to the Board to partner with Ecotrust/Clayoquot Forest Communities Program on proposed monitoring program and provide either in-kind or financial support for an administrative framework. He also confirmed that the CFCP program expires in 2012. Mike Davis also mentioned proposed plans for a reconvening of the Scientific Panel for the fall and that Ecotrust is seeking an estimated \$60,000.00 in funding to support this initiative.

Discussion: Those in attendance discussed the long-term commitment and sustainability issues required to deliver effective monitoring. While no commitment was made on behalf of CBT by the Directors, they expressed interest in remaining engaged in the discussion and development of a monitoring strategy for Clayoquot Sound. Bill Irving suggested that seeking partners from across the province may be more beneficial than focusing on the region. Don McMillan expressed the view that provincial money is not available for large-scale, long-term government-funded initiatives. Gary Johnsen questioned the province's interest in monitoring and mentioned that forestry companies receive some provincial funding and perhaps some of it could be channeled into monitoring activities.

7. UNESCO Ten Year Review

George Francis, Maureen Reed, Sharmalene Mendis-Millard and Colleen George hosted an *interactive session* with Directors and staff present. This included sharing feedback on the draft report sent to Directors for review. Following the session, Maureen Reed concluded that the findings of the review will be sent in draft to the CBT office within 6 – 8 weeks time and expressed great appreciation to all who contributed to the process.

8. Other Business

The option for Alternate Directors to participate in nomination to Executive Director positions.

Moved by Darcy Dobell, seconded by Stephanie Hughes that Alternate Directors to be included in expression of interest and nomination to the Executive Director positions of the Board.

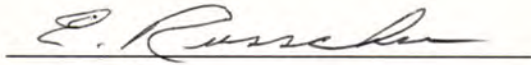
Approved by Consensus.

Adjourn meeting: 2:30

9. In Camera, Curtis Cook was requested to participate.

The Board of Directors discussed contract details and performance with Curtis and the Executive Directors will follow up as required.

I hereby certify that these Minutes are correct.

A handwritten signature in cursive script, appearing to read "E. Russcher", is written above a horizontal line.

Eric Russcher, Executive Secretary
Clayoquot Biosphere Trust