

CLAYOQUOT BIOSPHERE TRUST
BOARD OF DIRECTORS MEETING
DRAFT MINUTES

Thursday, May 4, 2017
10:00am-1:00pm
Long Beach Golf Course, 1850 Pacific Rim Hwy

Present: Tammy Dorward, Anne Mack, German Ocampo, Geoff Lyons, Rebecca Henn, Ashley Ireland, Renee Wissink and Tracy Parker (via telephone)

Guests: Ruth Charleson

Staff: Rebecca Hurwitz, Faye Missar, Laura Loucks and Brooke Wood

Meeting began at 10:36 am

1. Welcome and Introductions

Tammy Dorward welcomed everyone to Tla-o-qui-aht territory and asked for a moment of silence to acknowledge the recent passings.

2. Consent Agenda

- a. Approve the agenda
- b. Minutes from the Board of Directors Meeting March 30, 2017
- c. Executive Director Report
- d. Executive Committee Report
- e. Correspondence
 - i. Toquaht Nation reappointment to the CBT

Moved by Geoff Lyons, seconded by Rebecca Henn to approve the consent agenda.
Approved by consensus.

Moved by Ashley Ireland, seconded by Geoff Lyons to receive the reappointment of Anne Mack on behalf of the Toquaht Nation. Approved by consensus.

3. Director updates

This was an opportunity for Directors to provide a 2-3 minute update on items related to the CBT.

Tammy Dorward updated that Tla-o-qui-aht office has been closed all week due to the loss in the community. Tammy also noted that Terry Dorward is currently in New York to present to the United Nations on the national Fish WIKS Program.

Geoff Lyons updated that the multiplex is moving on to the next stage of community consultation which would be followed up with a fundraising strategy.

Renee Wissink updated that clearing of the Traverse Trail has stopped until bird nesting season wraps up mid-August. Renee noted that there will be road construction on Wickaninnish Road this year and that, with free entry to the parks for Canada's 150th, they are expecting a very busy season. Renee noted that he would be attending a conference on the coming weekend on Pathway to Target 1. Renee commented that the park is still working on preventing further human-wolf interaction with the approach of educating humans.

Rebecca Henn noted that on the drive to the meeting this morning it is clear Highway 4 is in need of repairs. Rebecca also highlighted that she is looking forward to attending the CFC conference in Ottawa on behalf of the CBT Board.

German Ocampo updated that the Tofino Ambassador program is up and running again for the season. German noted there is a lot of youth energy in the area and highlighted the importance of engaging with youth.

Anne Mack noted that Macoah is in the process of building four duplexes for social housing.

Ruth Charleson noted that the Lodge in Hesquiaht has been under renovations since September and everything has been run out of Hesquiaht Place of Learning which is a challenge.

Tracey updated that Jane Owen has retired from Environment and Climate Change Canada and the ECCC would be making a new appointment to the CBT in the future.

4. Ahousaht Land Use Vision discussion

Tammy Dorward reviewed the Executive Committee discussion. They felt it best to receive the information as the CBT is a non-political body that represents the region as a whole.

Renee Wissink commented that a thank you letter for appreciation of the presentation and acknowledgement of the great community consultation that took place to achieve the vision would be appropriate.

The Board agreed to postpone the discussion until Ahousaht representation was at the table.

5. 2016 Financial Statements

Ben Capps, Smyth CA presented the 2016 financial statements.

Rebecca Hurwitz asked Ben's opinion on our existing bylaw which asks our auditor to comment on our annual business plan. Ben Capps replied that it would be inappropriate for the auditor to comment on a business plan and supported the proposed change.

**Moved by Geoff Lyons, seconded by Anne Mack to approve the 2016 financial statements.
Approved by consensus.**

6. 2016 Annual Report

Rebecca presented the draft annual report.

Moved by Geoff Lyons, seconded by Rebecca Henn to approve the 2016 annual report for presentation to the members. Approved by consensus.

7. CBT Transition Constitution and Bylaws

Rebecca provided an overview of the revised constitution and bylaws provided by Margaret Mason.

Moved by Geoff Lyons, seconded by Rebecca Henn to approve the revised constitution and bylaws for presentation to members. Approved by consensus.

8. Biosphere Centre

Kendall Woo joined the meeting by phone.

a. Follow up discussion on Environment and Climate Change Canada policy position received March 29, 2017.

Rebecca reviewed discussions with Margaret Mason regarding paths forward for the CBT. Margaret was hopeful that the CBT would receive more information from ECCC regarding the basis for their policy statement regarding the use of the Canada Fund to purchase or build a permanent home for the CBT. The Executive Committee had further suggested that the CBT follow up with a second request for the policy analysis and at the same time detail the CBT history and efforts to date on the Biosphere Centre, potentially including the Deputy Minister and local MP in the correspondence.

Kendall Woo noted that ECCC is well aware of the efforts the CBT has put forward in regards to the Biosphere Centre. Kendall noted that all messages to Ottawa have been positive in recent history and suggested that the CBT be very prepared for any questions that may come from Ottawa should we choose to pursue such correspondence. Kendall commented that the best option is to work together to find a solution.

The Board asked Kendall to attend the June meeting and to come in advance to tour the area and have some discussions to find a solution to create the Biosphere Centre.

Kendall and the Board agreed to have a brainstorming phone call the week of May 15th so that a more focused, productive discussion can occur at the June 8th meeting.

b. Mortgage scenarios

Rebecca presented the mortgage scenarios enclosed in the package. Rebecca noted that in regards to fundraising for a Biosphere Centre that it seems far more likely to receive funding for the creation of a building as opposed to renovating an existing building.

Lunch Break 12:17 pm

c. In Camera

Ruth Charleson left the room.

In camera discussion regarding potential locations of the Biosphere Centre.

Ruth Charleson returned to the meeting.

d. Next Steps

Follow up discussion with ECCC:

1.) Partnership possibilities and barriers

9. 2017 Nuu-chah-nulth Student Scholarship to Rosa Aday

Moved by Ashley Ireland, seconded by Anne Mack to award 2017 Nuu-chah-nulth student scholarship to Rosa Aday. Approved by consensus.

10. Regional Gathering planning

Brooke provided an overview of the Regional Gathering planning process and informed the Board that a volunteer committee of LVI alumni and interested community members will help put together the schedule and content for the day. There is also a partner committee of the CBT, YFN and PRNPR that will meet monthly to plan the event. Brooke asked Board members to assist and accompany Rebecca with the formal invitations of each community once a name for the event has been decided.

11. 2017 Living Wage Report

Faye presented the 2017 Living Wage calculation, as well as next steps for communicating the calculation throughout the region.


Moved by Rebecca Henn, seconded by Ashley Ireland to approve the 2017 Living Wage calculation. Approved by consensus.

Meeting Adjourned at 1:13 pm

I hereby certify these minutes to be true.



Tammy Dorward, Co-Chair



Geoff Lyons, Director