

CLAYOQUOT BIOSPHERE TRUST
BOARD OF DIRECTORS MEETING
DRAFT MINUTES

Thursday, March 30, 2017
10:30 am – 4:00 p.m.
Muu-chin-ink Boardroom, Tin Wis Resort
1119 Pacific Rim Highway, Tofino

Present: Ashley Ireland, Renee Wissink, Hannah Nicholls, German Ocampo, Geoff Lyons, Tammy Dorward, Cathy Thicke, and Anne Mack

Guests: Tara Atleo, and Keith Atleo

Staff: Brooke Wood, Faye Missar, and Rebecca Hurwitz

Nuu-chah-nulth word of the meeting: K??aqmis- Herring eggs

Policy review: Please see the enclosed Policies 5.1 – 5.3 Board – Executive Director Relationship

Meeting began at 10:36 am

1. Welcome and Introductions

Tammy Dorward welcomed everyone to the Tla-o-qui-aht Territory and asked for a moment of silence to acknowledge the recent passings.

2. Ahousaht Land Use Vision – presentation by Tara Atleo and Keith Atleo on behalf of the Maaqtusiis Hahoulthee Stewardship Society

Maaqtusiis Hahoulthee Stewardship Society is seeking support for the Vision and the Chief's sovereign authority to manage the resources in the hahoulthee as currently represented by the Stewardship Guardian Program. The Board chooses to discuss further when Patti Charleson the CBT's Ahousaht representative was present.

Cathy Thicke asked for clarity on how the boundaries in the plan were established.

Tara Atleo clarified that the boundaries used were determined in a fisheries court case.

Renee Wissink asked how long the process took to establish the Land Use Vision.

Tara clarified it too two years and a lot of community consultation.

Cathy Thicke asked how this would affect local sport fishing guides.

Keith Atleo clarified that the Guardians would be upholding regulations as set out by DFO at this time.

Rebecca asked how MHSS is working with provincial and federal parks. Keith clarified that the relationship is improving and more information would follow.

Rebecca clarified that we currently hold a lease for our research cabin with BC parks and can only hold a lease with one entity.

Cathy thanked Keith and Tara for their presentation.

Meeting break from 11:25-11:30 am

3. Consent Agenda

- a. Approve the agenda
- b. Minutes from the Board of Directors Meeting February 2, 2017
- c. Executive Director Report
- d. Executive Committee Report
- e. Correspondence
 - i. Alberni-Clayoquot Regional District re: Appointment to the CBT, February 1, 2017
 - ii. District of Ucluelet re: Appointment to the CBT,

Moved by German Ocampo, seconded by Anne Mack to approve the consent agenda. Approved by consensus.

Moved by Anne Mack, seconded by Hannah Nichols to receive the appointment of Ashley Hawker on behalf of the Alberni-Clayoquot Regional District. Approved by consensus.

Moved by Hannah Nichols, seconded by German Ocampo to receive the appointment of Geoff Lyons as director and Mayco Noel as alternate director on behalf of the District of Ucluelet. Approved by consensus.

4. Ahousaht Land Use Vision discussion

This was an opportunity for the Board to consider possible next steps. CBT staff has provided the enclosed briefing note regarding the impact of our work at CBT and existing parks and protected areas, as well as a letter providing additional detail on the proposed recovery strategy for Marbled Murrelet populations.

The Board will discuss at a later date.

5. Director updates

This was an opportunity for Directors to provide a 2-3 minute update on items that relate to the CBT. Directors are reminded to be brief and emphasize the connection to CBT activities.

Geoff Lyons updated that Ucluelet Co-op is going plastic bag free. Geoff also noted the Ucluelet Aquarium is open is once again seeing record numbers.

Hannah Nicholls noted that she took part in the local's women's march and saw that there may be an opportunity for the CBT to help local organization spread the message of assistant they need whether it be financial or volunteer support.

German Ocampo updated that he has been assisting in the youth program in garbage reduction and beach clean ups. He also noted that Friends of Clayoquot Sound will be putting on some youth camps this summer in collaboration with Tribal Parks.

Anne Mack noted that the waste water management project is almost complete. Anne informed the board that Toquaht will be hosting a Potlatch for her late father Burt Mack September 23 in Macoah.

Tammy Dorward noted that Tla-o-qui-aht has broken ground on the container home project and that the project is benefiting the community by both building capacity as well as economic development.

Cathy Thicke noted that the District of Tofino is in the process of dealing with illegal short term rental but the process is not moving quickly. Cathy also noted that the DOT is looking in to a Library and there could be potential synergy with the Biosphere center.

Renee Wissink updated the board on the recent wolf activity within the PRNPR. He noted that they put a short term ban on all dogs in the park but that has now been lifted. Renee updated that progress was made on the Traverse Trail project and no further cutting will take place until August.

Break for Lunch 12:15 pm

12:45 pm Board returned from lunch

6. In Camera – Executive Director Performance Review

The Executive Committee brought forward Rebecca's performance review for ratification.

Staff returned at 1:45 pm

7. 2017 Call for Projects Recommendations

Faye presented a summary of the annual granting process and the Call for Projects recommendations.

Moved by Hannah Nichols, seconded by Geoff Lyons to approve the 2017 Call for Projects recommendations provided by the advisory committees and the resulting next steps. Approved by consensus.

8. CBT's role in community crisis and emergency relief

The Board tabled this item until the next meeting in essence of time.

9. Biosphere Centre

- a. In Camera – approval of the in camera minutes from February 2, 2017
Postponed until in camera process is clarified.

- b. Update from Environment and Climate Change Canada
Rebecca went over the letter from Environment and Climate Change Canada that she received at end of business day yesterday.

The Board recommended we send the letter to our Lawyer for a legal opinion.

The Board would like to see the legal opinion from ECCC, and wanted clarification when that would be released.

Kendall Woo from ECCC joined the meeting by phone at 2:33 pm

Kendall reviewed the letter that was sent and explained that it was a summary of several different departments' opinions. Kendall also clarified that it is the policy of ECCC not to release legal opinions.

The Board asked how we could get legal opinion released as it hard for us to move forward in the absence of a legal opinion. Kendall commented that the Deputy Minister would have to release the legal opinion but in general legal opinions are not released.

Geoff Lyons wanted clarity on the opinion that real-estate can't be used as an investment.

Kendall clarified that it is ECCC opinion that it doesn't meet the

framework of the Canada Fund Agreement.

Cathy Thicke expressed the Boards frustration in this opinion, the delay in receiving it and the lack of in person participation from ECCC. Cathy commented that the Biosphere Center has been a high priority for the Board and we need engagement from ECCC so we don't miss out on opportunities.

Kendall apologized for not being available in person today and confirmed ECCC commitment to the CBT.

Geoff Lyons asked if it is possible to amend the Canada Fund Agreement to allow real-estate to be included in our investments.

Kendall clarified that it could be possible but it may be a long process and would involve consultation with other levels of government.

Kendall Woo left the meeting at 3:02 pm

Geoff Lyons made a motion to direct staff to move forward on analyzing the possibilities of using a non-recourse mortgage and the surplus to create a biosphere center and to follow up with a legal opinion on the letter sent from Environment and Climate Change Canada. Seconded by Hannah Nicholls. Approved by consensus.

c. Update on 660 Campbell Street

Rebecca updated the Board in regards to a potential opportunity with Simon Nessman, however at this point the sellers were not willing to negotiate to a price that was suitable.

d. Developing a Plan B

The Board discussed a few options particularly around the library in Tofino.

Rebecca informed the Board that she sent letters to both to District of Tofino as well as Tla-o-qui-aht First nation in regards to biosphere centre opportunities.

10. Societies Act Revisions

Margaret Mason provided the draft revised constitution and bylaws for review.

Rebecca provided an overview of the changes and a list of items requiring Board direction, as well as next steps.

Rebecca asked for the Board opinion on the change from Biosphere Reserve to Biosphere Region.

The board discussed and all supported the change to Biosphere Region.

The Board directed, Rebecca to work with Margaret to complete the revisions prior to the AGM when they must be approved by the members.

11. UNESCO Education Week on Sustainable Development update

Tammy Dorward gave an overview of her recent trip to Ottawa. Tammy noted she presented on the CBT's history and governance structure in a condensed version of what was presented in Estonia.

Tammy also noted a highlight was attending some youth led events.

Tammy noted that she took part in discussions with the Indigenous working circle and there is a desire for more Indigenous involvement on the international level on UNESCO Biosphere reserves.

Tammy explained that as part of these discussions it was noted that we have fifty percent aboriginal representation on our board and there was a question on the CBT staffing aboriginal representation.


The Board took this opportunity to discuss how to increase the opportunities within the CBT to have more aboriginal staff.

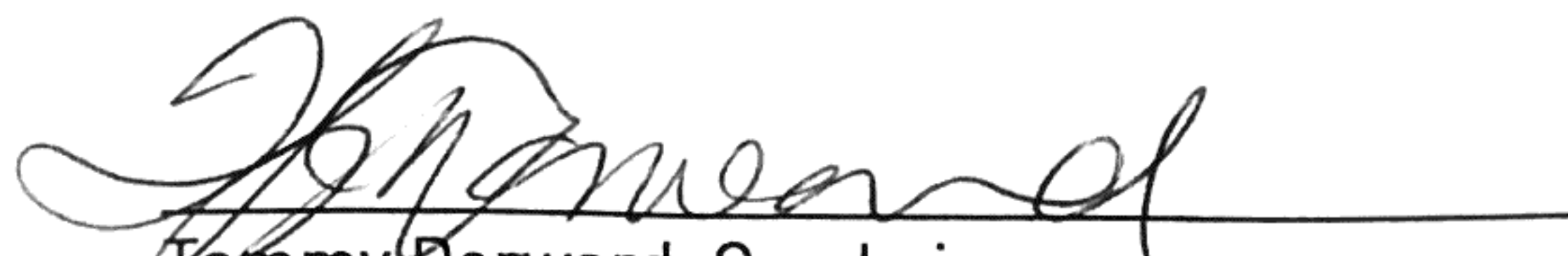
The Board directed staff to look into policies from other organizations and the Board would look into reviewing our hiring policy.

Moved by Hannah Nicholls to adjourn the meeting.

Meeting adjourned at 4:03 p.m.

I hereby certify these minutes are correct.


Cathy Thicke, Co-chair


Tammy Dorward, Co-chair