

CLAYOQUOT BIOSPHERE TRUST
BOARD OF DIRECTORS MEETING
DRAFT MINUTES

THURSDAY OCTOBER 25, 2018
TOQUAHT NATION OFFICE, 1971 PENINSULA ROAD, UCLUELET

Present: Naomi Mack, Tammy Dorward, Ashley Hawker, Tom Campbell, Stephanie Charleson, Nora Morrison, Ariane Batic, Hannah Nicholls, Alan McCarthy, Geoff Lyons, Renee Wissink, Cassandra Silverio

Staff: Rebecca Hurwitz, Laura Loucks, Colin Robinson

1. Welcome and Introductions

Tammy called meeting to order, introductions were made around the table.

Naomi welcomed the group to the Toquaht Nation office, introduced word of meeting: ?uh?alhak, which is a greeting that means, "is that you."

Tom spoke to ongoing SAR challenges in the region, dangers of ocean and asked for moment of silence in recognition of the 2-year anniversary of the sinking of the Leviathan II.

2. Approve the Agenda

The board reviewed the agenda.

Motion to receive the appointment of Cassandra Silverio as alternate director for the Ministry of Forests, Lands, Natural Resource Operations & Rural Development effective Sept. 21, 2018 approved by consensus.

Motion to receive the resignation of Rebecca Henn effective Oct. 11, 2018 approved by consensus.

Motion to accept the CBT Program Audit 2018 as submitted approved by consensus.

Motion to approve the consent agenda approved by consensus.

3. Director updates

This was an opportunity for directors to provide a short update on items related to the CBT.

4. Board Self-Assessment Results

Tammy presented the reformatted board self assessment results, pointing out the trends in the data over the past 6 years. The board noted the generally high self-assigned scores and the fact it has taken several years to get here. The lowest noted

scores involved meeting preparedness and the board agreed it was their individual responsibility to adequately prepare for meetings.

Rebecca then passed around the “window of work” exercise to the directors who had not had an opportunity to complete it at the September board meeting.

5. Biosphere Centre Update

Rebecca then presented an update on the Biosphere Centre, explaining the history of the concept and the original vision. She shared a few inspirational designs along with the criteria for the project following site selection: central to the people of the region; accessible by road, boat, air, and foot; visible and iconic presence; a place of welcome, and; availability of parking.

Tammy noted that Terry Dorward was sent by the Tla-o-qui-aht ha'wiih to invite the CBT to construct the Biosphere Centre in their traditional territory.

After reviewing the list of potential locations, she explained that 391 Main St. has the most potential currently, to be developed in partnership with the District of Tofino and Vancouver Island Regional Library. Rebecca outlined the collaborative visioning statement, acknowledging Cathy's leading role in its drafting, and reviewed the draft functional program enclosed in the package.

Next steps in the project include allowing time for the new DoT council to be briefed on the project, CBT discussion of ownership models, and determining CBT and project eligibility for the Investing in Canada Infrastructure Program. The board also considered the current status of the surplus within the Canada Fund and the risk in the markets. They would like to further consider the potential risk and reward of setting aside a portion of the Canada Fund surplus as a reserve fund which could then be accessed for construction.

Rebecca presented the Executive Committee's recommendation included in the package.

Nora noted that this was the first she had heard of the project (being new to CBT), but she finds the idea very exciting; as a university student pursuing higher education in and out of the region for the past five years, she spoke to the utility and relevance of a Biosphere Centre, noting it would fill major gaps as the area develops its education capacity.

Whereas the CBT Board supports the proposed development of a mixed-use building incorporating a number of complementary uses including the Tofino branch of the Vancouver Island Regional Library and the CBT Biosphere Centre; the CBT:

- a. Receives the report titled “Vancouver Island Regional Library Tofino Branch & Clayoquot Biosphere Trust Biosphere Centre Functional Program” by Propellor Social Enterprise Advisors.
- b. Continues enthusiastic participation in the planning of a building that will house the Clayoquot Biosphere Trust and the Tofino Library at 391 Main St.
- c. Supports the ED participating in drafting a letter of intent between the parties for review.

Approved by consensus.

Motion to request the Investment Committee consider the options for and impact of establishing a reserve with the current Canada Fund surplus and to report at the December CBT meeting approved by consensus.

6. Scholarship Deferral Request

Tammy explained that Talia Corlazzoli received the scholarship before the policy was amended to remove the option for deferrals (not health, family or extenuating circumstance related). Rebecca noted that Talia wants to travel and explore during her year off, and is entitled to defer as she is party to the old policy.

Motion to approve the scholarship deferral request of Talia Corlazzoli carried by consensus.

7. Board Representation at Upcoming Events

Tammy spoke about upcoming CBRA activities and the importance of having board representation. Rebecca explained that networks CBT is a part of (as a UNESCO Biosphere and Community Foundation) are both hosting biennial gatherings next year, EuroMAB and CFC Conference. She spoke about previous gatherings and noted these conferences are expensive (especially if they involve significant travel) but highly valuable to attend. She explained linkages/rationale (SDGS and the 2019 year of indigenous languages) for CBT involvement and attendance. Rebecca requested input on how to budget for attendance as she will be preparing the draft 2019 budget shortly. She anticipated that EuroMAB participation would be a minimum cost of \$3,500, where as the budget for CFC conference participation is approximately \$1,500 given the location in Victoria and the requirement to carpool.

Geoff noted the expense to send a delegation, especially to EuroMAB. Hannah asked about pre-approved budgets for travel/conference attendance and Rebecca noted that last year she budgeted \$4,000 for board travel and/or a board retreat. Renee noted that the CFC conference in Victoria would allow for cheaper travel and accommodation and suggested that the ED and co-chairs should attend EuroMAB. Tammy asked if Rebecca as Chair of CBRA could be funded by CBRA to attend. Rebecca will follow up, but

currently they have budgeted for CBRA staff to attend. Ashley remembered that in previous years' board members had the opportunity to submit proposals and that previous travel was factored into the decision making process. Tom spoke about the possibility of Air Miles donations.

The board asked Rebecca to budget the standing amount so that they could consider further once the programs were available. Rebecca can bring forward with updated costs and the conference details once available.

8. CBRA Update

Rebecca updated the board that she, Laura and Colin participated in a CBRA webinar about the periodic review process for Canadian Biosphere Reserves, which take place every 10 years. She noted that CBT will complete its second periodic review in 2020, and spoke to the work that will go into the process, and her intention to ensure that CBT uses the Review not only to maintain our designation but to learn, reflect, and improve as an organization. Laura and Colin both spoke about the webinar and work moving forward.

Rebecca then provided an update on the Other Effective Conservation Measures national CBRA project, which is rooted in commitments Canada has made towards biodiversity conservation. She concluded by explaining the potential to tie the OECM conversations (about Tribal parks, Ahousaht Land Use Plan, for example) into the Periodic Review process.

Rebecca asked Cassandra about what type of conversation has been happening at the Ministry of Forests, Lands, Natural Resource office in Port Alberni but Cassandra noted that these conversations are not yet happening in any substantiated way. Geoff asked about the spectrum of different "OECM" options, prompting a discussion about the effectiveness/sustainability of protected areas. Renee spoke from his experience administering federal Protected Areas and the similarities and differences between traditional legislative protection, agreeing that CBT's role is not to advocate for more or less protected area, but rather as a facilitator of conversations about the topic. He cited Haida-managed territory as an example of Indigenous co-management and offered to provide more information about how conservancies are being used as a conservation designation in BC. He then spoke to the low percentage of marine protected status in Canada.

The board supported the role of CBT to facilitate conversations and knowledge sharing about various conservation designations and the OECM process. In particular, they noted that there could be an opportunity to host Eli Enns to present his work with the Indigenous Circle of Experts and Canada's Pathway to Target 1 process, as well as potentially representatives of the Province of BC who are knowledgeable about the

conservancy model, and perhaps someone with experience from the Great Bear Rainforest.

9. New Business

Geoff Lyons as treasurer presented an update on the current value of the Canada Fund from Genus Capital.

10. In Camera

The Board of Directors in camera minutes May 24, 2018 were distributed at the meeting for review and approval.

Motion to approve the in camera minutes from May 24, 2018 approved by consensus.

11. Adjourn

Motion to adjourn carried by consensus.

I hereby certify these minutes to be true.

Tammy Dorward, Co-chair

Alan McCarty, Secretary