CLAYOQUOT BIOSPHERE TRUST
BOARD OF DIRECTORS MEETING
DRAFT MINUTES

Thursday, June 8, 2017
2:30 pm – 5:00 pm
Ucluelet Community Centre, Ucluelet

Present: Tammy Dorward, Anne Mack, Hannah Nicholls, German Ocampo, Geoff Lyons, Rebecca Henn, Ashley Hawker-Ireland, Renee Wissink, Cathy Thicke, Alan McCarthy, Gary Johnsen, Priscilla Sabbas-Watts, Ruth Charleston, Denise Koshowski, and Kendall Woo

Guests: Josie Osborne, Tom Stere, Seth Stere, and Bernice Touchie

Staff: Rebecca Hurwitz, Faye Missar, Laura Loucks and Rochelle Tom

Meeting began at 2:35 pm

1. Welcome and Introductions

Alan McCarthy welcomed everyone to Yuuti?it?atḥ territory.

Dr. Bernice Touchie taught a short Nuu-chah-nulth language lesson; she taught us how to pronounce hišinqʷiít [gathering]. Phonetically, the word is pronounced as: hee-shin-qwiith. His’in means together and qʷiít means place.

2. Consent Agenda
   a. Approve the agenda
   b. Minutes from the Board of Directors Meeting May 4, 2017
   c. Executive Committee Report
   d. Executive Director Report
   e. Correspondence
      i. Yuutu?it?atḥ Government re: appointment to the CBT
      ii. Hesquiaht First Nation re: appointment to the CBT

Moved by Hannah Nicholls, seconded by Rebecca Henn to approve the consent agenda with amendments to the May meeting minutes and the addition of one item of new business [increasing the corporate visa limit]. Approved by consensus.
Moved by Anne Mack, seconded by Tammy Dorward, to receive the appointment of Alan McCarthy as director and Gordon Taylor as alternate director on behalf of Yuuti?it?at?h Government effective May 22, 2017. Approved by consensus.

Moved by Gary Johnsen, seconded by Alan McCarthy, to receive the appointment of Priscilla Sabbas Watts as director and Ruth Charleston as alternate director on behalf of Hesquiaht First Nation effective May 14, 2017. Approved by consensus.

3. Director updates

This was an opportunity for Directors to provide a short update on items related to the CBT.

Alan McCarthy shared that Yuuti?it?at?h adopted a living wage policy for its employees. The ‘Teaching our Youth about Traditional Yuuti?it?at?h Aquatic Territory’ project, led by Larry Baird and funded by the CBT, will start soon. Yuuti?it?at?h received their first delivery of food fish and the community made a big batch of halibut soup!

Geoff Lyons updated that the Barkley Community Forest began harvesting in Barkley area.

Anne Mack updated that Toquaht is soon to begin environmental remedial clean-up of the old campsite which was formerly a mining site.

Denise Koshowski updated that recent funding cuts have impacts to the salmon enhancement program which may impact participation on the Clayoquot Salmon Roundtable. The local Ocean Protection and Species at Risk Protection programs received funding for more staff.

Priscilla Sabbas-Watts updated that Hesquiaht is close to moving forward with a micro-hydro project and community consultations will occur.

German Ocampo updated that local youth are hard at work as the high season in Tofino has begun. Ashley Hawker-Ireland added that there is a new Girls Skate Night in Tofino on Wednesdays from 4:30 pm – 5:30 pm. All ages and levels are welcome and there is extra gear.

Hannah Nicholls updated that Tofino is gearing up for record breaking summer in terms of visitation. Also, the Clayoquot Clean-up occurred in Hesquiaht which was successful at gathering and barging out marine debris. The project is planning to extend into other parts of the sound.
Gary Johnsen updated that Toquaht Nation now has representation on the ACRD table.

Kendall Woo updated that Canada is committed to the Paris Accord. Kendall anticipates that significant funding will soon be available for governments and non-profits to apply to become low-carbon.

Rene Wissink updated that Pacific Rim National Park Reserve is expecting increased visitation this year; he anticipates as high as 1.2 million which will likely put stress on all regional community amenities and resources. Cutting for the Pacific Traverse Trail (PTT) has now concluded until the bird nesting period is over. Community meetings for the PTT are upcoming at the end of June, everyone is encouraged to attend to provide input on the project and trail design. One wolf was recently euthanized after two attacks on leashed dogs. Efforts are being made to ramp-up public education and work with visitors. A multi-jurisdictional committee is being created to advise on addressing this issue, which is more a human issue than a wildlife issue.

Alan McCarthy added to Rene’s update that there was a recent ceremony led by Levi Martin and Saya Masso giving thanks to the Creator and showing respect to the wolf after the euthanization.

Rebecca Henn reported no new updates but is glad to hear about the success of the Clayoquot Clean-up.

Tammy Dorward updated that the Health Centre in Ty-Histanis is soon to open and land-use community consultations will be occurring.

Seth Stere thanked the CBT board and staff for sponsoring him to attend the Students on Ice Foundation’s Arctic expedition in August.

4. Election of the Officers

The Board voted to elect officers with the assistance of Kendall Woo as a non-voting board advisor. Tammy Dorward and Cathy Thicke provided a brief overview of the responsibilities of the chair person. Each nominee spoke briefly about their interest and commitment to the additional responsibilities.

Tammy Dorward suggested that we should start mentoring other board members into the officer positions.
Motion to appoint officers of the Society to hold the offices set out following their name until the close of the next annual general meeting or until others are elected or appointed in their place: Cathy Thicke as Co-Chair, Tammy Dorward as Co-chair, Alan McCarthy as Secretary and appointing Geoff Lyons as Treasurer. Approved by consensus.

5. Pew Fellowship Research Proposal

Dr. Laura Loucks provided an overview of the Pew Fellowship and her proposed research, 'Scaling-up Chinook Salmon Conservation Strategies: A Biosphere Reserve Network Learning Approach.'

Tammy Dorward asked about Indigenous involvement with other biosphere networks in regards to the proposed research. Laura intends to create knowledge teams in each biosphere reserve with traditional knowledge holders being an important team member. Tammy asked if Indigenous research ethics and protocols are covered, discussed, supported in her research proposal. Laura noted that she will seek guidance to go about the research in the right way if she is successful, but has not begun reaching out to community members at the proposal stage.

Rebecca Hurwitz added that the funds received from the fellowship would be allocated to Laura’s time and travel, and also to fund a Research Assistant to relieve some of Laura’s regular CBT duties.

Moved by Priscilla Sabbas-Watts, seconded by Geoff Lyons, to support Dr. Laura Loucks’ Pew Fellowship research proposal.

6. Biosphere Centre

Rebecca provided an update on recently considered sites and asked the Board to review the Biosphere Centre site criteria and set priorities.

Cathy Thicke felt strongly that the Board should maintain the original criteria as best it can.

Rebecca Henn suggested we think creatively while still upholding the original criteria, for example providing a shuttle from the dock to the biosphere centre.

Tammy Dorward felt that now that we have full regional board representation that we can move forward in a good way.
Priscilla Sabbas-Watts respectfully questioned the relevance of the accessibility criteria, namely the requirement of deep water access. She stated that building awareness about what the CBT has to offer regional residents will draw more people to us than simply being accessible from the dock.

Rebecca to report back in September on conversations with possible sites over the summer. 316 Main Street remains top priority for the Board, with the future Vancouver Island Regional Library, future Tla-o-qui-aht administration building, Pacific Rim National Park Reserve, and ‘other’ options to follow in that order.

Moved by Geoff Lyons, seconded by Rebecca Henn to direct staff to update the site list and pursue additional information on the prospective sites. Approved by consensus.

7. Hisinq̲iiit Update

Rebecca provided a brief update on hisinq̲iiit. She noted that the planning committee has met once already and will meet again next week. Brooke and Faye are working with a local youth artist to develop a logo and poster for the event. The Board will be asked to help with inviting communities.

8. Biosphere Research Award

Laura Loucks provided an overview of the Technical Review Committee process and the resulting recommendation to award to the grant to chuutsq̲a Layla Rorick, University of Victoria.

Moved by Geoff Lyons, seconded by Alan McCarthy to grant the 2017 Biosphere Research Award to chuutsq̲a Layla Rorick, University of Victoria for the Nuu-chah-nulth worldview and place-based language revitalization project as recommended by the Technical Review Committee. Approved by consensus.

9. Executive Director Position Salary and Merit Evaluation Process Committee report

The Committee has met to review the ED position salary and merit evaluation process with a view to maintaining transparency and accountability. The Committee recommends that CBT staff positions be placed within the Parks Canada grid structure; will roll out for Rebecca Hurwitz and all other staff effective July 1, 2017.

Kendall Woo states the grid is complex and can offer his assistance if needed.
Moved by Geoff Lyons, seconded by Rebecca Henn to utilize the federal Parks Canada grid system as presented by Renee Wissink effective July 1, 2017; for the Committee to meet with Rebecca to determine the ED position fit within the grid; and for Rebecca to determine the fit of all other staff positions. Approved by consensus.

10. Coastal Family Resource Coalition request

The Board discussed the Executive Committee’s recommendation for the CBT to administer and deliver the Coastal Family Resource Coalition (CFRC) as requested by CFRC. The CFRC addition is well aligned with the CBT’s grassroots granting and public policy work. Staff responsibilities would be reallocated and would require that CBT hire a permanent office assistant to backfill the position. Tammy Dorward suggested that the CBT commit to a pilot year, starting September 2017, of administering and delivering CFRC.

Moved by Gary Johnsen, seconded by Ruth Charleson to administer and deliver the Coastal Family Resources Coalition and review after one year starting September 2017.

11. Ahousaht Land Use Vision discussion

The Board discussed the Ahousaht Land Use Vision as presented at the March 2017 Board meeting and the request for a letter of support from the CBT. The Board agrees that writing a letter of support is not appropriate for the CBT, and instead would like to write a thank you letter that acknowledges the work Ahousaht has done around land use.

Moved by Rebecca Henn, seconded by Hannah Nicholls, to write a thank you letter to Maaqtusiiis Halhouthee Stewardship Society for their presentation. Approved by consensus.

12. CIBC Visa Limit Increase

Moved by Gary Johnsen, seconded by Hannah Nicholls to increase the CIBC corporate visa limit to $12,000. Approved by consensus.

Meeting Adjourned at 5:10 pm

I hereby certify these minutes to be true.
Tammy Dorward, Co-Chair

Alan McCarthy, Secretary