CLAYOQUOT BIOSPHERE TRUST  
BOARD OF DIRECTORS MEETING  
DRAFT MINUTES  

Thursday, March 3, 2016  
1:40 p.m. – 4:00 p.m.  
Multipurpose Room, Yuułuʔiłʔath Community Centre, Hitacu  

Present: Gary Johnsen, David Johnsen, Geoff Lyons, Drew Burke, Hannah Nichols, Denise Kowshowski, German Ocampo, Tammy Dorward, Cathy Thicke, Arlene Armstrong, Morag Hutchinson, Alan McCarthy, and Tracey Parker (Via Telephone)  

Staff: Brooke Wood and Rebecca Hurwitz  

Public: Larry Baird  

1. The Board started the meeting with the in-camera portion to allow time for Alan McCarthy to arrive and provide formal welcome.  

   In camera - Executive Director Performance Review  

   Tammy and Cathy distributed the collated results of Rebecca’s performance review and goals, as well as present remuneration for consideration.  

Meeting began at 2:30pm  

2. Welcome and Introductions  
   Alan McCarthy welcomed the Board to Hitacu.  

3. Approve the agenda  

   Moved by Geoff Lyons, seconded by Cathy Thicke Motion to approve the agenda. Approved by consensus.  

4. Minutes from the Board of Directors Meeting January 28, 2015  

   Moved by Gary Johnsen seconded by Geoff Lyons to approve the January 28, 2015 meeting minutes. Approved by consensus.  

5. Director updates
This was an opportunity for Directors to provide a 2-3 minute update on items that relate to the CBT.

German Ocampo informed the Board that the Friends of Clayoquot Sound community space has been very busy with community events, including a presentation by Rebecca on the Living Wage. German stressed the importance of having a community space for youth.

Arlene Armstrong gave an update on the construction within the National Park, which is still on schedule for opening in May. Arlene mentioned the bridge that was replaced on Wick Rd was an opportunity for stream restoration of a salmon rearing stream.

Tammy Dorward informed the board that she found the CFC meeting in Victoria very informative, and that it was great to see what other community foundations on the island are doing and ways we can work together. Tammy informed the Board of the upcoming Tribal parks summit, and that she would be in attendance with Rebecca at several events.

Alan McCarthy spoke about a meeting he had just attended and the importance of collaboration for safety and emergency preparedness on the coast. Alan commented how many levels of government and agencies were in attendance and all had a priority of working together on emergency preparedness.

Drew Burke commented that business has been doing very well in Tofino over the winter. He also commented that even with increased business and little rain last year Tofino avoided a water shortage.

Hannah Nichols spoke of the affordable housing issue in Tofino and how there is a struggle to find adequate housing. Hannah participated in several beach clean ups and felt the beaches had been trashed from the heavy traffic on them throughout the busy season.

David Johnsen informed the board that Toquaht is actively looking into waste water management plans and is working on an Official Community Plan.

Geoff Lyons informed the board the Ucluelet Aquarium is set to open March 12.
Cathy Thicke informed the board that the District of Tofino is currently looking into the housing issue. Cathy informed the board the the District of Tofino in in discussions with Tla-o-qui-aht First Nation in regards to Monks property.

6. Reports
   a) Executive Director
      Rebecca presented her written report.
   b) Executive Committee
      Cathy Thicke went over the Executive Committee meeting minutes.
   c) Treasurer/Investment Committee
      Gary Johnsen informed the board that the fund has been fluctuation with market conditions.

      Moved by Hannah Nichols, seconded by Geoff Lyons to approve the reports as presented. Approved by consensus.

7. Communication Backgrounder Review
   At the January meeting, the Board reviewed the 2008 CBT backgrounder on logging, mining, hydro or other development projects which spoke to the role of the CBT locally. Based on Board input, the backgrounder was revised and included for review.

      Moved by Geoff Lyons, seconded by Hannah Nichols to approve the 2016 ‘About the Clayoquot Biosphere Trust’ backgrounder. Approved by consensus.

8. Community Resilience and Emergency Preparedness Discussion
   At the January meeting, the group asked that the CBT explore options for assisting the region to build capacity in community resilience and emergency preparedness at this meeting. This was an opportunity for initial discussion and input. Questions for consideration included:
      - How does this fit with our mission and vision?
      - How does this fit with our current business plan?

The Board discussed what role the CBT could play in the Emergency preparedness discussion.

Rebecca asked Board members to keep an ear out for opportunities they here where the CBT could assist or play a role in coordinating from their communities.
The Board felt it was within the mission and vision to provide educational opportunities in regards to water safety particularly if youth were involved.

The CBT would be open to receive grant applications and apply for funding around emergency preparedness training if there was community desire.

9. Upcoming events

   a. **BC Community Foundation gathering, Richmond, April (date to be confirmed)**

      Tammy Doward expressed interest in attending the Richmond Community Foundation gathering.

   b. **Canadian Commission for UNESCO & Canadian Biosphere Reserve Association AGM, Winnipeg, April 24-26**

      German Ocampo expressed interested attending the conference in Winnipeg.

10. Fund Agreement

    One deed of gift was included for review and approval. As the donor wishes to remain anonymous, the donor’s information, the name, and purpose of the gift were redacted for the time being. Rebecca provided supplementary information at the meeting.

    Moved by Gary Johnsen, seconded by Alan McCarthy to approve the deed of gift agreement dated February 29, 2016. Approved by consensus.

11. Any new business

    None.

12. Questions from the public

    None.

Meeting was adjourned at 3:35 pm.

I hereby certify that these minutes are correct.

Cathy Thicke, co-chair

Alan McCarthy, secretary