CLAYOQUOT BIOSPHERE TRUST
BOARD OF DIRECTORS MEETING
DRAFT MINUTES

Thursday, December 15, 2016
1:00 – 4:00 p.m.
Wine Cellar, Black Rock Oceanfront Resort,
596 Marine Drive, Ucluelet

Nuu-chah-nulth word of the meeting: Tammy shared the word “Suumuqs$” in" which means “let us keep going.” Geoff Lyons will share a new word at the next meeting.

Present: Cathy Thicke, Tammy Dorward, Renee Wissink, Naomi Mack, Rebecca Henn, Alan McCarthy, Geoff Lyons, Hannah Nicholls, and Jane Owen.

Staff: Rebecca Hurwitz, Laura Loucks, Faye Missar, and Brooke Wood

Guests: Ashley Ireland

Meeting commenced at 1:15p.m.

1. Welcome and introductions

   Alan McCarthy welcomed the group to Yuułuʔiłʔatḥ territory.

2. Approve the agenda

   Moved by Rebecca Henn, seconded by Alan McCarthy to approve the agenda. Approved by consensus.

3. Minutes from the Board of Directors Meeting November 3, 2016

   Moved by Geoff Lyons, seconded by Alan McCarthy to approve the November 3, 2016 meeting minutes. Approved by consensus.

4. Director updates

   This was an opportunity for Directors to provide a 2-3 minute update on items that related to the CBT.
Executive Committee

Rebecca Hunt presented her written report and highlighted the upcoming
Revealing Department commenced that the 2.0-qui-ant First Nations has been approached

with the possibility of developing a Whale Sanctuary.

Tommy Doward communicated that the Traverse Trail Community
consultations were well-coordinated.

Geoff Lyons commented that the West Coast Multiplex will soon be reporting back to
develop the Pan-Canadian Framework on Clean Growth and Climate Change.

Jane Owen commented that Environment and Climate Change Canada has a goal to
complated for the community of Hitacu.

Alain MacCarthy noted that the government office has been closed so there were some
maintenance issues. Alain also noted that a second road for emergency access has been

www.westcoastrestor.org.

Rebecca Hunt shared that the West Coast NEST website is up and running
construction and set to be completed in February.

Naomi Mack updated that the Tofino sewage treatment plant is still under
CBr's regional celebration by providing steer time and location free of charge.

Renee Wisnick updated that the PRNP has been conducting Traverse Trail Public Input
Biophysical Reserve.

that section of road is dangerous. The trail will connect the southerm portion of the
of Tofino's current multi-use path. The cost to connect the two trails is prohibitive and
Pacific Rim National Park Reserve (PnP) stops three kilometres short of the district
Cathy Thistle expressed concerns that the Traverse Trail (temporary name) in the
January. Approved by consensus.

Lease the 340 Main Street and the neighboring property 346 Main Street in early
initiate a purchase of 346 Main Street (as well as transfers of the adjoining forshore
Moved by Hannah Ntchollis, seconded by Rebecca Heron to issue amended letters to
End in camera discussion.

2:52 pm Geoff Lyons left the meeting.

The board went in camera
let the meeting.

2:23 pm Tammy Doward, Naomi Meck and Alain McCarthy declared a conflict of interest and
b. in camera – 346 Main Street, Toronto update
Investment Policy.
Moved by Geoff Lyons, seconded by Caty Tickle to approve the revised Long-Term
Policy.

Approved by consensus.

Maintenance at 3.5%, moved by Rebecca Heron, seconded by Hannah Ntchollis.
(approximately $2.5M) and the Long Term Annual Withdrawal Requirement be
Committee to consider a maximum purchase price of 2.5% of the Canada Fund Value.
Moved by Geoff Lyons, seconded by Rebecca Heron to direct the Investment
Committee to revise the proposed policy changes.

6. BioSphere Centre

a. Long-Term Investment Policy Revision

Presented. Approved by consensus.

moved by Alain McCarthy, seconded by Geoff Lyons to approve the reports as
Stewardship Society.

Rebecca Hurwitz received the correspondence from Magnatiss Houseboat
(d) Correspondence

Fund is currently valued at $27.2M.
The board received the Investment Committee minutes. Rebecca noted the
(c) Treasurer/Investment Committee

Tammy reviewed the minutes.
Conference

Represent the CBT at EuroMAB 2017 and the Community Foundations of Canada 2017

The Executive Committee will review expressions of interest from directors that wish to
agree to director updates and policy review at the meeting of interest to
the Board.

Agreed: The Board would also like to tral a consent agenda at the next meeting. The agenda

keep meetings within the available time. The Board agreed.

few meeting structure changes. Rebecca suggested adding times on the agenda to a
Rebecca presented a brief summary of the recent Board survey results and suggested a

9. Board survey feedback and meeting structure review

2017 Business Plan and Budget as Presented. Approved by Consensus.
Moved by Tammy Dornard, seconded by Hannah Nichols to approve the 2017
Budget.

cancelled or altered.

applications which are pending. If the funds are not received, the programs would be
Rebecca noted that a number of significant programs are dependent on grant
Rebecca presented the 2017 - 2019 Business Plan and Budget for approval.

8. 2017 - 2019 Business Plan and Budget

Overview of the MTHSS governance structure as a part of this presentation.
The Board requested that Trevor be invited to the next meeting and asked to include an
time for discussion.

CBB board at next meeting as noted in the enclosed correspondence.
Society. Rebecca met with Trevor Jones on November 9. Trevor requested to present to
Rebecca provided an update on discussions with Margaret’s Whitby Leadership Stewardship

7. Sydney Hilts Cabin Update

Recommendation. Approved by Consensus.
Moved by Cathy Thistle, seconded by Rebecca Hen. to accept staff

Rebecca recommended the CBT pursue the high purchase price and costs to develop.
Investigated the suitability of the property and decided not
Rebecca updated that 690 Campbell St. has been sold. Rebecca also noted that she

6. Update on properties identified as potential option B’s

2:55 pm Alan McCarthy, Tammy Dornard, and Naomi Mack returned to the meeting.
I hereby certify that these minutes are correct.

Meeting adjourned at 4:22 p.m.

None.

22. Questions from the public

None.

20. Any new business