

CLAYOQUOT BIOSPHERE TRUST
BOARD OF DIRECTORS MEETING
DRAFT MINUTES

Monday, June 3, 2019

1:30 – 4:00 p.m.

Activity Room #2, Ucluelet Community Centre, Ucluelet

Present: Anne Mack, Jeneva Touchie, Tammy Dorward, Tom Campbell, Ruth Charleson, Rachelle Cole, Cathy Thicke, Nora Morrison, Ariane Batic, Elyse Goatcher-Bergman, Denise Koshowski

Staff: Rebecca Hurwitz, Faye Missar, Erika Goldt, Colin Robinson, Laura Loucks

1. Welcome and Introductions

Tammy called the meeting to order and she thanked Jeneva for welcoming the group at the AGM in the morning. Jeneva and Anne shared a word: ʔiih̓ciip, which means flower.

2. Consent Agenda

Motion to receive the appointment of Jeneva Touchie as alternate director on behalf of Yuu-cluth-aht Government effective May 16, 2019. Approved by consensus.

Motion to approve the consent agenda. Approved by consensus.

3. Director updates

Directors provided a 2-3 minute update on items that related to the CBT.

4. Election of the Officers

Denise Koshowski led the Executive Committee election which included the appointment of the co-chairs, the secretary, and the treasurer. Denise confirmed that the current Executive Committee members are willing to stay on as Officers, noting that Tammy and Cathy are both entering the final year of their second terms as co-chairs. Denise also called for expressions of interest from other directors and there were none. The group determined that the current Executive Committee members shall continue to serve in their individual roles for another year.

Motion to appoint officers of the Society to hold the offices set out following their name (Tammy Dorward, co-chair; Cathy Thicke, co-chair; Geoff Lyons, treasurer; Alan

McCarthy secretary) until the close of the next annual general meeting or until others are elected or appointed in their place. Approved by consensus.

5. Biosphere Centre

Rebecca reviewed previously considered Biosphere Centre sites as well as the vision and criteria set by the Board in 2014 for the Biosphere Centre. Tammy spoke about the invitation extended by the Tla-o-qui-aht hereditary chiefs to host the Biosphere Centre in Tla-o-qui-aht hahoulthee. Rebecca then provided background on two new sites that the board may wish to consider further

a. 200-205 Grice Road, Tofino.

The property consists of a 300-foot concrete pier with an industrial facility, apartments, upland residential lot, and a small marina. It is a large property in a state of disrepair, high capital requirements, and high skill and development expertise required. The liability and risk was assessed as high.

b. 301 Olsen Road, Tofino.

The property consists of a bare lot on the corner of Olsen Road and Campbell Street. It was previously for sale in conjunction with Tofino Water Taxi, but has now been separated from the business. It is a 2-minute walk from the public dock and is zoned residential. The property could be purchased and rezoned, and would be within CBT means to develop without partners. A risk and opportunity assessment has determined that this has high potential.

The group discussed the previously considered options and the new options.

Motion to eliminate options the proposed Tla-o-qui-aht admin building and Pacific Rim National Park Reserve from the list of considered locations. Approved by consensus. Tammy Dorward abstained.

2:51 Motion to go in-camera approved by consensus.

3:11 The in-camera session ended.

6. Eat West Coast update

Erika Goldt, Eat West Coast (EWC) coordinator, reviewed recent food security activities and plans for 2019. She explained that EWC is part of the Island Health Island Food Hubs network with the intention of connecting people, resources, funding, and planning around local food security activities. She provided local examples including gardening

workshops, cooking and preservation classes, fishing, gathering, and market facilitation.

She noted how EWC bridges the dual Biosphere and Community Foundation mandates of CBT while connecting to the UN SDGs and the Lima Action Plan. She also spoke about the Coastal Addendum to the Alberni Agriculture Plan and the Food Preservation Trainer Certification program, and the increasing demand in west coast communities for local food support initiatives.

7. Community Foundation Endowment Review

Rebecca provided an update on funds held in the Community Foundation (CF) Fund, preparations for the 2018 fund disbursement, and other fund development activities. She distinguished between fund development and fund raising before reviewing CBT's fund development history. She recommended reimbursing all fund holders the .63% admin cost-recovery fee for 2018 for the last time due to low fund value and nominal fees not worth the transaction cost. Substantial growth of CF funds and adoption of Foundant CommunitySuite software will justify calculating and charging the admin cost recovery fee for 2019.

Motion to reimburse all fund holders the .63% admin cost recovery fee for 2018 approved by consensus.

Motion to administer a 1% admin cost recovery fee effective January 1, 2019 approved by consensus.

8. 2019 Education Award Recommendations

Faye presented the 2019 Education Award recommendations on behalf of the Executive Committee. 2019 was the 17th year the Education Awards have been offered. 7 applications were received; 6 of the 7 were eligible for the Clayoquot Biosphere Education Award and 3 were eligible for the Central Region Nuuchahnulth Award. The Executive Committee and a board member completed the second stage review, seeking a well-rounded, community-minded, and academically committed student with a well-thought-out post-secondary plan.

The reviewers recommended Riley Banks for the Clayoquot Biosphere Education Award and Otis-James Crabbe for the Central Region Nuuchahnulth Education Award. Cathy thanked Faye for making the process easy for evaluators, and for incorporating the Sustainable Development Goals into the process.

Motion to approve the 2019 Education Award recommendations (Riley Banks for the Clayoquot Sound Biosphere Region Education Award; Ottis-James Crabbe for the Central Region Nuu-chah-nulth Education Award) approved by consensus.

9. Species At Risk – Sydney Inlet Refugia Application

Laura provided an overview of the Species at Risk Fund and the Sydney Inlet Acoustic Refugium Monitoring Program proposal submitted in partnership with Pacific Wildlife Foundation, T'aaq-wiihak Fisheries and University of Victoria. She reviewed the Remote Listening research activities conducted at the Sydney Inlet cabin since 2015, and explained the rationale, objectives and funding stipulations for the Acoustic Refugium project.

She noted partnerships involved in the project including integration of Indigenous knowledge and western science into the project design. She also spoke to the value of the in-kind contributions to the project as well as proposed CBT cash contributions in years 2 and 3 of the project.

Motion to support the Sydney Inlet Acoustic Refugium Monitoring Program research proposal carried by consensus.

10. In Camera

The Board of Directors in camera minutes May 9, 2019 were distributed for review and approval.

Motion to adjourn.

I hereby certify these minutes to be true.



Geoff Lyons, Treasurer



Cathy Thicke, Co-Chair