

**CLAYOQUOT BIOSPHERE TRUST SOCIETY
ANNUAL GENERAL MEETING
Draft Minutes**

10:00 a.m. – 12:00 p.m.
Monday, June 3, 2019
Main Hall, Ucluelet Community Centre, Ucluelet

Present: Cathy Thicke, Tammy Dorward, Geoff Lyons, Elyse Goatcher-Bergmann, Rachelle Cole, Ruth Charleson, Anne Mack, Jeneva Touchie, Ariane Batic, Nora Morrison

Advisors: Denise Koshowsk

Staff: Rebecca Hurwitz, Colin Robinson, Faye Missar

Guests: Janine Beaudoin, JP Harrison, Ben Capps, Chris Seitcher, Carrie Ho, Mark Maftai, Carrie Harbridge, Helene Descoteaux, Lilly Woodbury, Veronika Mirales Sanches

Cathy called the meeting to order and Jeneva Touchie welcomed the attendees to Yuu-cluth-aht territory. The meeting commenced at 10:15am.

1. Approval of Agenda

Motion to adopt the agenda approved by consensus.

2. Approval of Minutes of the Previous Meeting

Motion to approve the minutes of the 2018 Annual General Meeting approved by consensus.

3. Report of the Fund Manager

JP Harrison presented a report on 2018 CBT investment portfolio performance, noting that it is currently valued at just over 17M, down slightly from the previous year. He noted the firm has been taking a more cautious approach, favouring low-risk investments as the market approaches the end of its cycle.

Motion to receive the report of the Fund Manager approved by consensus.

4. Report of the Auditor on the Finances

Ben Capps presented the CBT financial statements and audit report for 2018.

Motion to receive the report of the Auditor carried by consensus.

5. 2018 Annual Report

Cathy Thicke and Tammy Dorward presented the Annual Report, thanking staff for their contributions. They noted that the expanded format of the report conveys breadth and depth of CBT programming and granting.

Motion to approve the 2018 annual report as presented. Approved by consensus.

6. 2018 Vital Grant Presentations

Rebecca introduced the 2018 Vital Grant recipients. She noted that the UN Sustainable Development Goals are a tool for connecting local action, including grantmaking, to the global movement as CBT acts on its mandates as a community foundation and biosphere reserve.

Lilly Woodbury, Chapter Manager of Surfrider Pacific Rim presented on the Ahousaht Beach Clean Team and 2018 Remote Clean Up Project.

Chris Seitcher, of the Klišth Pi-taap Taaqumths Men's Group project, presented the project and spoke to the importance of having a safe space for men to come together blending spiritual and cultural health.

Hélène Descoteaux, of the Carving on the Edge Festival Society, presented the Putting Culture in the Hands of our Children project, which promotes broader cultural activities in concert with the Carving Festival.

Ariane Batic and Carrie Harbridge presented the Raincoast Education Society Field Schools at Ucluelet Elementary School.

7. Appoint Auditor

Motion to approve that Smythe Chartered Accountants be re-appointed the auditors of the Corporation to hold office until the close of the next annual general meeting of the members or until a successor is appointed, at such remuneration as may be fixed by the directors, and the directors are hereby authorized to fix such remuneration approved by consensus.

8. Appoint Legal Counsel

Motion to approve that Norton Rose Fulbright Canada LLP be re-appointed the solicitors for the Society approved by consensus.

9. Annual Report

Motion to file the annual report within 60 days of the June 3rd AGM approved by consensus.

10. Resolution: Confirmation of Proceedings

Moved by Geoff Lyons, seconded by Cathy Thicke that all by-laws, resolutions, contracts, acts, and proceedings the Board of Directors and Officers of the Corporation enacted, passed, made, done or taken since the last meeting as the same are set forth or referred to in the minutes of the Corporation or in the financial statements submitted to the Corporation on this date are hereby approved, ratified and sanctioned and confirmed. Approved by consensus.

11. Public Comments and Questions

Attendees thanked the board and staff for their contributions in 2018.

12. Adjourn

Motion to Adjourn. Approved by consensus.

Meeting adjourned at 12:15pm

I hereby certify these minutes to be true

Tammy Dorward, Co-chair

Alan McCarthy, Secretary