



The West Coast Chapter

Student Application Form (2024/25)

INSTRUCTIONS

- Please read carefully.
- Complete each section in full.
- Applications need to be clearly written and legible.
- The applicant must sign the application.
- The completed application must be received by August 15. Please note that incomplete applications will not be considered.
- All applicants will be notified by early September 2024.

SELECTION CRITERIA

- Applicants will be chosen from those living and/or working on the West Coast of Vancouver Island.
- Leadership Vancouver Island endeavors to ensure that the program reflects the diversity of these communities (e.g., business sector, labour sector, non-profit sector, public sector, Indigenous-led organizations, etc.).
- Community involvement, work experience & education will be considered.
- Consideration will be given to those who are motivated, have leadership potential, and are committed to serving their respective communities during and upon completion of the program.



For further admission information:

Contact: Brooke Wood 250-725-8227 brooke@clayoquotbiosphere.org or Ricardo Manmohan: 250-266-2650 or ricardo@pacificrimleadership.com

PERSONAL DATA

Name: _____

Home Address: _____

Home Phone: _____

Home Email: _____

Where would you like your Leadership Vancouver Island information sent?

- Home
- Work

EMPLOYMENT *(If Applicable)*

Present Employer: _____

Will your employer be sponsoring you: Yes No

Date of Hire: _____

Title & Responsibility: _____

Work Address: _____

Work Email: _____ Work Phone: _____

Other previous employment in the last five years or attach resume:



EDUCATION (i.e., degree, diploma, certificate, other relevant credentials)

VOLUNTEER EXPERIENCE (Not-for-Profit or Organizational affiliations, if any)

GENERAL INFORMATION

1. Describe your interest and reasons for wanting to participate in the Leadership Vancouver Island community leadership program.

2. Outline a personal/professional experience or accomplishment that is significant to you.

3. Tell us about your personal learning style preference(s) (i.e., visual, oral, interactive, self-study).



4. Describe any professional and community activities in which you have been or are currently involved.

5. From your perspective, describe a significant community issue or challenge.

6. With respect to question #5, describe ways in which this situation or circumstance could be addressed, improved and/or resolved.



7. If you are not receiving a sponsorship, would you be open to volunteering with a local organization interested in sponsoring you? If yes, can we connect you with the sponsoring organization, and what would be the best contact number?

COMMITMENT

- **Participation** in program assignments & projects; **including** meetings each month, **outside of the learning days**, with your team for your community project;
- Have an **open mind** & be **willing to learn**;
- **Take responsibility** and be **accountable** for your personal learning.

ATTENDANCE

- Acceptance into the Leadership Vancouver Island program entails a **nine month commitment**. Exact dates will be provided upon selection.
- **Orientation Retreat** – Attendance is mandatory at an overnight session in September.
- **One course day per month** from October through May, with a graduating celebration taking place in early June.
- Attendance is required throughout the length of the program. Participants who miss more than two sessions will may **not** be awarded a certificate.

INVESTMENT

- **Tuition:** Tuition for each participant is \$2,000. A deposit of \$200 must accompany all applications. If you are accepted, it will be applied to the tuition fee. If you are not selected, the deposit will be refunded. The remaining payment is due upon acceptance into the program. Tuition is non-refundable after September 1st as outlined in the Withdrawal Policy.
- **Commitment Fee:** Each participant is expected to make a personal contribution of a minimum of \$200 towards tuition. Remaining tuition can be paid by the participant's organization. Please make cheques payable to the **Clayoquot Biosphere Trust**.
- **Financial Assistance:** A limited number of scholarships are available. If you require financial assistance, please include a letter outlining your request/reasons for making an application for financial support.
- A fee payment plan may be arranged.



WITHDRAWAL POLICY

- This application is applicable only to personally paid program fees, not the sponsored participants.
- Participants can withdraw from the program through August 30th with some fee forgiveness. After September 1, the cost for leaving the program early will be the participant's commitment fee of \$200 plus \$200 per month based on the timing of the withdrawal.
- The \$200 commitment fee is non-refundable unless an individual is declined by the selection committee prior to the start date, in which case the \$200 will be refunded.
- Please note: No refunds are available after September 10, 2024.

WAIVER & RELEASE FORM

As a participant in the Leadership Vancouver Island program, I grant Leadership Vancouver Island and the Clayoquot Biosphere Trust:

- Copyright and/or use of my photographic images and/or video and/or quotes in various forms of media, including printed or multi-media materials, to be used by or for Leadership Vancouver Island and the Clayoquot Biosphere Trust to assist in publicity, promotion, program advancement, marketing, and/or educational purposes.
- The permission to identify me by name, program, and such identifiers as class year, graduation date, and hometown.

I hereby realize and accept that I am participating on a voluntary basis and will not receive financial compensation from the photographer, Leadership Vancouver Island, the Clayoquot Biosphere Trust, or any firm publishing and/or distributing the finished product.

I understand and agree to this release.

Name (please print): _____

Signature: _____

Date:

Respecting Your Privacy Leadership Vancouver Island and the Clayoquot Biosphere Trust are committed to respecting your privacy. Your personal contact information will not be published without your permission. It may be used to contact you to discuss matters pertaining to the use and reproduction of your photo and it may be shared with other LVI or VIU employees for this purpose. Any personal information you provide is managed according to the British Columbia Freedom of Information and Protection of Privacy Act (FOIPPA).



Thank you for your application!

Clayoquot Biosphere Trust

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“Leadership is ultimately about creating a way for people to contribute to make something extraordinary happen.” Alan Keith